



Meeting called to order at 4:05pm

**Present:** Board members - Steve Perkins, Richard Kehoe, Todd Lawson, Mike Sweeney, Gene Zarro, and Brandy Cajudoy

**Also present:** Ellen Federoff, Leslie Baldrige, Pomai Pruett, Tyler Robbes Michael Stubbs, Cheryl Zarro

The **minutes** from our previous April 17, 2024, approval.

The **motion** was made to accept the minutes as stated by Gene second by Richard, unanimous. no discussion took place.

**Public Testimony:** no one

**Charter School Commission:** No one here - PJ is the deputy director now.

**Financial:**

Documents Shared are the following:

23-24 Balance Sheets

23-24 Budget vs Actual

23-24 PL

24-25 Budget DRAFT PL-

- has a carry over. asked the CPA if we should continue to carry over. Telephone needs to go higher salaries are in the works. a finance committee meeting is being requested.
- The first payment will be in two payments instead of one this year, not normal, unlike the past. believes due to the State adjusting the budget at their level.
- working with the per student \$9,200.00 as our number, was used for the budget. may not get projected enrollment 720
- working on budget and hiring new staff.

**Head of School,**

Enrollment Updates: projected enrollment is at 798 New high school students may come back. We did an ad in the newspaper and radio. Updated numbers from below 21 elementary school 0 middle school 55-65 highschool.

**SY 2024 – 2025 Projected Enrollment**

K – 44	7 - 72
1 – 34 (10)	8 - 72
2 – 40 (4)	9 – 48 (24)
3 – 41 (3)	10 – 65 (7)
4 – 48	11 – 63 (9)
5 – 48	12 – 60 (12)
6 - 72	
K-5 (255)	Total: 707
6-8 (216)	
9-12 (236)	

## **SY 2023-2024 Student Attendance**

### **92% across the board**

91% (ES) - a couple of students not coming to school

93% (MS)

92% (HS)

## **Notable Items**

- Commission Meeting & Visit - Gene Cheryl and Mike and Phi are going. New ex-director, Ed Noh. The commission has a statewide meeting for charter schools. set the agenda to move forward. Hawaii Charter Schools Network. Transition commission to move forward for Charter Schools. Gene is the head of this Network. Better vibes with this commission. July 23rd coming to Cheryl for frameworks
- AI Summit - 7/26th state educators O'ahu - student panel Ai in leadership, how to use creativity. PB Learning. Convenience center
- Staff Orientation - 7/29 and 7/30
- August 8<sup>th</sup> Anniversary - Ellen - stay open - talk about having a moment of silence. Kumu will come in the lead. Anthony will come to perform. The idea is standing together and being strong.
- Cell Phone Policy - no cell phones at all. took away in the beginning in middle school. high school will be given a device to put inside. the front office will have an unlock. parents can call the front office. high school parents can call Ellen email/text/call.
- New Tech/Network/Cyber Security - Phil Smit we always send out a newsletter. 85" interactive Smart TV. touch screen work with google classroom. six people can interact. install WiFi 6e. caughting people on campus. Friday interview.
- K-8 Sports Coordinator - adding one person. Sports can change a life.
- EL coordinator - added to support with language
- Middle School Dean - Ina Cowan. replacing old- from GCU - collaborating with Pomai in middle school.
- VoTech Program - KCS and SMOL tradewide vocational academy round two of the trades school 6 currently.

## **Upcoming Events**

7/29 & 7/30 – Staff Return/Orientation Week

8/1 – Grades 6 & 9 Student Orientation

8/2 – Kindergarten Orientation

8/8 – Wildfire Memorial - 8:45am

8/13 - HS Student/Parent Orientation Night

9/20 – Ice Cream Social

## **Governing Board Action Items:**

- Projects Update – Pavilion and Awnings - it is happening approved by gene architect and structural engineers. They address the sun coming into buildings. Hiccup because of an easement. submitting final drawings. awning should be easier to get approved. No concern with timelines and wages at this moment. Federal money has different requirements. All rules are being followed.
- New Lease – copy to Commission, Frameworks Team - motion to accept new lease from SMLO to KCS by Brandy. The second is Steve. voted on unanimously with Gene excusing himself. discussion: more in favor thanking SMLO. We are just wanting to make sure the date was changed. Yes, the date was changed.
  - When making the motion to approve the lease Gene excused himself from the voting and discussion.
  - SMLO is getting the music room up and running. professional equipment. can be put on the deck.

- Building is now in its 6th year of occupancy. SMLO is just watching and maintaining a good building. preparing for a \$500,000.00 paint job in the next 6 years as an example.
  - looking at a battery project. producing way more than using. Battery store energy.
  - school pays for 66,000 sq ft.
  - SMLO - fire inspection to get here. Everything is tested just waiting on firemen to walk through.
- Audit - letter of engagement. approved to be used by the commission. what to do with the carry over. where to put the project that is still on the books.
    - make a motion to accept the engagement letter by Todd and seconded Richard. all accepted and motion stands.
- 10/9/24 this is during fall break - requesting 10/30/24 to move date.

Meeting adjourned at 5:05pm

Next meeting will be Oct 30, 2024 .

Minutes by Brandy