

Kihei Charter School
Board of Governance
meeting minutes
January 19, 2022

Meeting called to order at 4:00pm

Present: Board members Mike Sweeney, Todd Lawson, Richard Kehoe, Steve Perkins, zoom, Gene Zarro

Also present: Michael Stubbs, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Pomai Pruet, Tyler Robles

Zoom presence: PJ, Carli Foster, Marion Freet, Deelia Nelson, David Litman

The **minutes** from our previous meeting October 20, 2021 approved.

The **motion** was made by Todd, second by Richard, unanimous.

Public Testimony: by Carli, Marion, Deelia: Concerns about the schools Covid quarantine policy were expressed.

Financial: Cheryl had distributed the current P&L, Balance Sheet and a 1st semester budget to actual report. KCS is in a good position starting the second semester.

Head of School, Michael, reported:

Our school attendance rate for the students and faculty was in the 90% + area.

Our school is dealing with the ever changing Covid policies for our school. We have had some quarantines but school is ongoing.

He gave a report on our expected enrollment for the new school year 2022-2023. Our current enrollment is 685 and our anticipated enrollment for the upcoming school year will be north of 746.

Scheduling of parent info sessions and the new application period are underway.

The schools garden is moving along we have domestic water up there and hopefully soon to have R1 water for irrigation in place.

The school has a training facility on the ranch. An 800 sf tent was erected a couple weeks ago and will house the exercise equipment we had donated to us last year.

Gene reported that there is a Hawaii Public Charter School Conference on March 17-18 on the Big Island at Innovations charter school in Kona.

Next meeting April 13, 2022

Meeting adjourned at 4:56

Minutes by Gene

Kihei Charter School
Board of Governance
meeting minutes
April 20, 2022

Meeting called to order at 4:05pm

Present: Board members Mike Sweeney, Richard Kehoe, Steve Perkins, zoom, Gene Zarro, Brandy Cajudoy

Also present: Michael Stubbs, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Phill Schmidt, Tyler Robles

Zoom presence: PJ

The **minutes** from our previous meeting January 19, 2022 approved.

The **motion** was made by Richard second by Steve, unanimous.

Public Testimony: 18 testifiers present, one on zoom. The testimony was largely against the schools indoor mask policy. Outdoor masks are optional, indoor masks are mandatory.

Financial: Cheryl had distributed the current P&L, Balance sheet and Budget to Actual via email to the board. Cheryl reported that there is no new per pupil amount for the new school year yet. That amount is needed so we can prepare a draft budget.

Cheryl reported that when our payroll schedule changes with the new school year the last two payrolls will be accrued back to the current year as they will actually be paid in the new school year.

New ESSR funds are coming to the school. A budget meeting will need to take place soon.

Head of School, Michael, reported:

The WASC visit was a success for KCS. They will send their report in a few weeks and KCS will send them a plan for the future of KCS.

KCS met with the Engineering Council of Maui to discuss workplace readiness in the field of engineering and their desire to work with KCS and SMLO in this area.

Sports at KCS are expanding with over 18 sports and clubs in the k-12 grades.

Our projected enrollment for next school year is 760 students and we have a waiting list of about 200. We have a few openings in the 4th and 10th grades.

A motion was made to bring Brandy Cajudoy onto the KCS Governance Board.

Gene made the motion, Richard seconded, unanimous.

Meeting adjourned at 6:00.

Minutes by Gene

Kihei Charter School
Board of Governance
meeting minutes
October 12, 2022

Meeting called to order at 4:02pm

Present: Board members Mike Sweeney, Richard Kehoe, Steve Perkins, Todd Lawson, Brandy Cajudoy, Gene Zarro

Also present: Michael Stubbs, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Pomai Pruet, PJ

The **minutes** from our previous meeting of April 20, 2022 approved.

The **motion** was made by Todd second by Gene, unanimous.

Public Testimony: No public testimony

Financial: Cheryl had distributed the current financials via email to the board.

Cheryl reported on the contracts that needed to be approved and the 21 hour bump for the HSTA members.

She reported that we had an enrollment of 698 going in on October 15 for our official count. The first allocation was a little high to us and will be adjusted in the second allocation which comes in November.

The audit for KCS went well and is just about done. She asked that the board approve the audit by email once the audit is finished and distributed to all the board members and they approve of the audit.

Head of School, Michael, reported:

KCS is the largest brick and mortar start up charter school in Hawaii at 698 students. KCS met with MPD to go over safety recommendations. KCS is the first school in the state to get vape detectors for all of their bathrooms. KCS had 67 students taking college courses in the Early Admit Program at UH.

KCS is feeling the worker shortage. KCS has partnerships with the Engineering Council, West Maui Green Cycle, Artists in Schools and Low Gravity.

School Culture actions like Aloha Friday where you wear aloha wear or logo wear, Appreciation days for staff celebrating birthdays monthly, Pep Rally. The girls cross country team is doing great in the MIL.

And we are in the KCS contract renewal process and had 2 visits from the Commission.

Board Action:

Motion: to approve the contracts as presented by the CFO. made by Gene, second by Todd, unanimous.

Motion: Brandy to be KCS Governance Board Secretary made by Gene, second by Todd, unanimous.

Motion: Vote to accept the facilities lease, made by Richard, second Steve, unanimous, one abstention Gene

Motion: To approve the MOU with SMLO for the prepaid rent made by Richard, second Todd, unanimous, one abstention Gene.

The KCS board will update their BOH signature cards for the KCS Operating account and the KCS Debit Card.

The KCS policy of two signatures for checks will continue.

The signers on the the account will be:

Mike Sweeney - Chair

Gennaro (Gene) Zarro Jr. – Vice-chair

Todd Lawson - Treasurer

Brandy Cajudoy - Secretary

Michael Stubbs – KCS Head of School

Motion made by Richard, second Steve, unanimous

Meeting adjourned at 5:00.

Minutes gz for Brandy