

Kihei Charter School
Board of Governance
January 5, 2015



Meeting called to order by Chair Richard Kehoe at 4:07 at the Lipoa Campus.
Board members present: Diane Parrella, Gene Zarro, Todd Lawson, Richard Kehoe, Mike Sweeney
Absent: Steve Perkins

Guests: Phill Schmidt, Maria Robinson, Cecilia Camp, Megan Edgar, Jen Fordyce, Cheryl Zarro, Paula Satterthwaite, Amanda Werth

The Board moved to approve the minutes of December 3. The motion was made by Gene, seconded by Mike and passed unanimously.

Public Testimony

Cecilia Camp suggested a more consistent time schedule should be considered.

Chief Operations Officer Report

John Colson was hired as of January 15. He should be on island by February 1. He should be added to all email lists. (jcolson@kcsohana)

Chief Education Officer Report

Jen reported that WASC is extremely pleased with our work so far.

Chief Financial Officer Report

Cheryl reported on our finances and informed us that the purchasing window will be extended.

New Business

The Board moved to amend John Colson's contract to a January 15th starting date. The motion was made by Gene, seconded by Mike and passed unanimously.

The next meeting is scheduled for February 4th.

Meeting adjourned at 6:30.

Diane Parrella
Secretary

Kihei Charter School
Board of Governance
February, 4, 2015



Meeting called to order by Chair Richard Kehoe at 15 the Lipoa Campus.

Board members present: Gene Zarro, Todd Lawson, Richard Kehoe, Mike Sweeney, Diane Parrella, John Colson, Chief Executive

Absent: Steve Perkins

Guests: Cheryl Zarro, Lynette Zartler, Kathy Adams, Christina Turner, Robyn Erlich, Erin Baldauf, Jordan Jarvis, Aleecia Chavez, Matthew Lazaric, Tabitha Blessum

The Board moved to approve the minutes of January 5. The motion was made by Gene, seconded by Mike and passed unanimously.

Public Testimony

The seniors would like to hold their graduation at the Maui Nu Golf Course.

The PTO parents are concerned about the lack of communication between the parents and the school.

The Board agreed to consider both issues.

Financial Report

Cheryl reported on recent financial activities.

Signature Cards

The Board moved to update the signature cards on our two Bank of Hawaii accounts the operating account and the debit card account. The signatures on both accounts are the same.

John Colson - Executive Director

Richard Kehoe - Chair

Gene Zarro - Vice Chair

Mike Sweeney - Treasurer

Diane Parrella - Secretary

The motion was made by Gene, seconded by Mike and passed unanimously.

Executive Director's Report

John Colson is revising the organization chart and staffing plans.

Graduation has been scheduled for Friday, May 22, at 5:PM.

The next meeting will be on March 4, at 4:PM.

Meeting adjourned at 5:50.

Diane Parrella
Secretary

Kihei Charter School
Board of Governance meeting
March 4, 2015
4pm Lipoa Center

Board members present: Richard Kehoe, Gene Zarro, Steve Perkins on phone J

Also present: Executive Director John Colson, ex officio board member Todd Lawson, Robyn Ehrlich, Cheryl Zarro,

Guests: Jim and Michelle Hendrix.

Meeting called to order by Chair Kehoe at 4:05pm

Public Testimony: Jim and Michelle Hendrix gave testimony regarding the schools ability to offer 3 years of a foreign language and other concerns regarding KCS' ability to meet the standards of the nations most competitive universities.

ED Colson mentioned that we were planning on upgrading our foreign language program. We appreciated their comments and concerns.

Financial report was given by Cheryl.

ED report was given by John.

There were no action items.

Meeting adjourned at 5:30pm

Minutes by Gene *ZARRO*

Kihei Charter School
Board of Governance
May 6, 2015



Meeting called to order by Chair Richard Kehoe at 15 the Lipoa Campus at 4:05.
Board members present: Gene Zarro, Todd Lawson, Richard Kehoe, Mike Sweeney, Diane Parrella, Steve Perkins (by phone)
Guests: John Colson, Cheryl Zarro, Robyn Erlich

The Board moved to accept the minutes of the February 4th meeting. The motion was made by Gene, seconded by Mike and passed unanimously.
The Board moved to accept the minutes of the March 4th meeting. The motion was made by Mike, seconded by Gene and passed unanimously.

Financial Report

Mike reported on the budget.
The Board moved to approve the year to date financials that were provided by Cheryl and Mike, and were reviewed and accepted by the Board. The motion was made by Mike, seconded by Steve and passed unanimously.

Executive Director's Report

John reported on the key issues facing the school and the plans for next term.

The Board moved to approve the administrative and support staff salary scale for the 2015/2016 school year. The motion was made by Gene, seconded by Mike and passed unanimously.

The Board moved to approve the staffing plan for the 2015/2016 as presented by John Colson. The motion was made by Gene, seconded by Mike and passed unanimously.

The Board moved to approve a budget of approximately \$10,000.00 to remodel the Lipoa facility to increase classrooms for the sixth grade. The motion was made by Mike, seconded by Steve and passed unanimously.

The Board moved to approve the National Lunch Program Agreement. The motion was made by Gene, seconded by Diane and passed unanimously.

The Board moved to approve the Food Contracts. The motion was made by Gene, seconded by Diane and passed unanimously.

The next meeting is scheduled for July 15th at 4:PM.

Meeting adjourned at 5:20.

Diane Parrella
Secretary

**Kihei Charter School
Board of Governance**

July 15, 2015



Meeting called to order by Chair Richard Kehoe at the Lipoa Campus at 4:05.
Board members present: Gene Zarro, Todd Lawson, Richard Kehoe, Mike Sweeney
Absent: Steve Perkins, Diane Parrella
Guests: John Colson, Cheryl Zarro, Robyn Erlich

The Board moved to approve the minutes of the May 6, meeting. The motion was made by Gene, seconded by Mike and passed unanimously.

Cheryl Zarro gave a financial report.

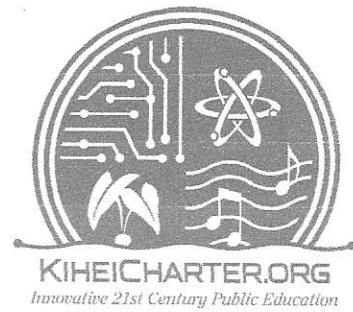
John Colson gave the Education Director's report. He discussed preparations for school opening, staff hires, and student projections. We have 19 students that did not have their final destination paperwork to track their transfer to other schools from the past three years. This reflects on our graduation rate.

The next meeting is scheduled for September 2, at 4:PM.

Meeting adjourned at 4:52.

Gene Zarro

**Kihei Charter School
Board of Governance
Meeting Minutes
September 2, 2015**



Meeting called to order by Chair Richard Kehoe at the Lipoa Campus at 4:00.
Board members present: Gene Zarro, Todd Lawson, Richard Kehoe, Mike Sweeney, Diane Parrella
Absent: Steve Perkins
Guests: John Colson, Erica Holland, Robyn Erlich, Richard Hogeboom

The Board moved to approve the minutes of the July 6, meeting. The motion was made by Mike, seconded by Diane and passed unanimously.

High School Director's Report

Richard reported that the school has had fire drills and is planning an, "active shooter" response activity with the police.

Executive Director's Report

John is working to address student behavior problems. The teacher licensing process is continuing. On Sunday, October 25, the WASC accreditation team arrives. The team will leave on October 28.

The Board moved to ratify the Board Members' List as posted on September 1. The motion was made by Gene, seconded by Mike and passed unanimously.

The Board members signed individual Code of Ethics for the 2015/2016 school year.

The next meeting is scheduled for Tuesday November 10.

Meeting adjourned at 4:50.

Diane Parrella
Secretary